



Registration Guide

Thank you for taking the time to read through this guide to registering your group on the Clean Up the World website. This document provides important information to make your registration with us a relatively quick and easy process.

If you have any queries please contact us at cleanup@cleanup.com.au.

Step 1: Read Our Ethos and Membership Guidelines

By registering, your group agrees to honour the spirit of the Clean Up the World ethos when participating in and conducting campaign activities. Please note that for your registration to be approved by the Clean Up the World team, your group or organisation needs to be:

- Committed to making a positive difference to the community and environment: your Activities should be inspiring, engaging and respectful of the local community.
- A volunteer movement: people cannot be charged to be involved in your Activities nor can Activities be conducted for commercial or financial gain.
- Committed to the safety of volunteers: your Activities must be carried out in accordance with the local laws and regulations relevant to your Activity.
- Uniting communities as part of a global campaign: participants must respect the presence and activities of other participants in their proximity.
- A non-confrontational and apolitical organisation: participants and your Activities must be peaceful and without political connection, content or bias.
- Welcoming to communities of all nations, cultures, races and faiths: participants and your Activities must respect political, cultural, and religious difference and beliefs.
- Non-partisan: participants and your Activities must not promote partisan, political, cultural or religious viewpoints, or imply endorsement of partisanship by Clean Up the World.

Failure of your group or organisation to meet these specifications will result in your application being denied.

Membership Guidelines

For information regarding the benefits and responsibilities of membership, please visit our [membership page](#).

Step 2: Register Your Group

Fill out the [online registration form](#) with the details of your group. Below are some hints on how to best approach providing us with the information we require.

Organisation Description

Vital to gaining approval is filling out your organisation's description. This should be as detailed as possible and communicate to the Clean Up the World team exactly how your organisation satisfies the specifications laid down in our Ethos. The example below demonstrates what an organisation description should entail:

'Greener Inner West' (GIW) is a not-for-profit community group founded in 2011 and aims to achieve cleaner, greener neighbourhoods in Sydney's Inner West. Originally created by a group of five like-minded locals to clear rubbish from the local park, the organisation now has fifty members and orchestrates monthly Clean Ups right across the Inner West area. With community support from businesses and schools growing, GIW will continue to hold monthly events to Clean Up local areas and will raise awareness of the importance of waste management through a series of free talks at local community centres and libraries.

Nominated Representative Details

It is important that the details for a nominated representative are supplied as the Clean Up the World team may need to contact your organisation. Please supply a name and contact email as requested by the site form.

Preferred Language

The Clean Up the World team understands that groups wishing to register may not be native speakers of the three nominated languages and may therefore find it difficult to comprehensively fill out the group description. We encourage such applicants to provide a detailed description in their native tongue as well as a shorter piece in English and, where necessary, our team will rely on online translation tools to assist in comprehending the import of your text.

Step 3: Register an Activity

Please provide information regarding your planned Clean Up the World event(s) on this page, being as detailed as possible. We understand that you may not at this stage be able to confirm exact dates or numbers; you are welcome to enter what information you do have and to review or edit your activity's details at a later stage.

However do bear in mind that the Clean Up the World team cannot approve your membership until a comprehensive activity description has been provided. The text box below provides an example of what is required in your group's activity description.

Our Clean Up this month will be held on Saturday the 23rd November from 10am to 4pm at two different locations: the park and surrounding streets at Canada Bay in Five Dock and the Heynes and Sutton reserves along the river in Canterbury. We will be picking up rubbish at both sites, so wear appropriate clothes and sturdy shoes.

Our November talk, given by a representative from our local council, will be about ways to recycle e-waste and the importance of keeping items such as mobile phones and computers out of regular landfill sites. It will take place at the Leichhardt Library from 6:30 to 7:30 pm on Wednesday the 20th of November and is free. We hope to see you there!

Step 4: Wait for Approval

After filling out your group and activity information, your membership status will be 'Awaiting Approval'. Once your application has been reviewed by the Clean Up the World team, you will receive an email of approval with information on accessing the Members' Area of our site, where you can find resources and tips on managing and promoting your events.

Step 5: Document Your Activities

The Clean Up the World team encourages you to create a Facebook page, upload pictures or videos of your events and complete activity reports – we love to see how your events have gone and may even contact you to feature your group's activities on our Facebook page!